

|  |  |  |
| --- | --- | --- |
|  | Causicare  MENTAL HEALTH SERVICES |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| All Staff Meeting  Agenda | | | | |
| Venue: | | Meeting room | | |
| Date: | | 2017 | | |
| Time: | | 1530 | | |
| Membership: | | CHAIR:  All Causicare Clinical Staff Members | | |
| Apologies: | |  | | |
| Meeting Items | | | | |
| (paper) indicates item has associated meeting paper \* indicates standing agenda item | | | Person Responsible | |
|  | | 1. Introduction | |  |
|  | | * 1. Attendance and Apologies | |  |
|  | | * 1. Declaration of conflict of interest | |  |
| *Paper* | | * 1. Minutes of previous meeting | |  |
|  | | 1. Outstanding Actions List (Refer to Action Sheet) | |  |
|  | | 1. Standing Items | |  |
|  | | * 1. **Staffing / HR Related Matters** | |  |
| * + 1. Leave | |  |
| * + 1. Education / Mandatory Training | |  |
| * + 1. Professional Development Agreement (PDA) | |  |
| * 1. **Protocols and Guidelines** | |  |
|  | |  |
| * 1. **SRLS – Status & Complaints and Consumer Feedback** | |  |
|  | |  |
| * 1. **Workplace Health & Safety** *(SRLS and issues)* | |  |
|  | |  | |  |
|  | | 1. Risks Identified & Quality Improvement Initiatives ( group discussion) | |  |
|  | | 1. National Safety & Quality Health Service Standards (NSQHS) (audits etc.) | |  |
|  | | 5.1 Standard 1: [Image icon of NSQHS Standard 1 - Governance for Safety and Quality in Health Care](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/national_safety_and_quality_health_services_nsqhs/stan) Governance | | Item 3.1, 3.3 & 3.4 |
|  | | 5.2 Standard 2: [Image icon of NSQHS Standard 2 - Partnering with Consumers](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/national_safety_and_quality_health_services_nsqhs/stan) Partnering with Consumers | |  |
|  | | 5.3 Standard 3: [Image icon of NSQHS Standard 3 - Healthcare Associated Infection](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/national_safety_and_quality_health_services_nsqhs/nsqhs_-_stan)  Health Care Associated Infection | |  |
|  | | 5.4 Standard 4: [Image icon of NSQHS Standard 4 - Medication Safety](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/national_safety_and_quality_health_services_nsqhs/stan) Medication Safety | |  |
|  | | 5.5 Standard 5: [Image icon of NSQHS Standard 5 - Patient Identification and Procedure Matching](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/national_safety_and_quality_health_services_nsqhs/stan) Patient Identification and Procedure Matching | |  |
|  | | 5.6 Standard 6: [Image icon of NSQHS Standard 6 - Clinical Handover](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/stan) Clinical Handover | |  |
|  | | 5.8 Standard 8: [Image icon of NSQHS Standard 8 - Preventing and Managing Pressure Injuries](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/national_safety_and_quality_health_services_nsqhs/nsqhs_-_stan) Preventing and Managing Pressure Injuries | |  |
|  | | 5.9 Standard 9: [Image icon of NSQHS Standard 9 - Recognising and Responding to Clinical Deterioration in Acute Healthcare](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/national_safety_and_quality_health_services_nsqhs/nsqhs_-_stan) Recognising and Responding to Clinical Deterioration | |  |
|  | | 5.10 Standard 10: [Image icon of NSQHS Standard 10 - Preventing Falls and Harm From Falls](http://www.dhhs.tas.gov.au/intranet/stho/safety_and_quality/governance_and_accountability/acc/national_safety_and_quality_health_services_nsqhs/nsqhs_-_stand) Preventing Falls and Harm from Falls | |  |
|  | | 6 National Standards in Mental health Services | |  |
|  | | 6.1 Standard 1: Rights and Responsibilities | |  |
|  | | 6.2 Standard 2: Safety | |  |
|  | | 6.3 Standard 3: Consumer and Carer Participation | |  |
|  | | 6.4 Standard 4: Diversity Responsiveness | |  |
|  | | 6.5 Standard 5: Promotion and Prevention | |  |
|  | | 6.6 Standard 6: Consumers | |  |
|  | | 6.7 Standard 7: Carers | |  |
|  | | 6.8 Standard 8: Governance, Leadership and Management | |  |
|  | | 6.9 Standard 9: Integration | |  |
|  | | 6.10 Standard 10: Delivery of Care | |  |
|  | | 1. Managers’ Report – Feedback from staff/ committee / consumers /action groups/ service providers etc. | |  |
|  | |  | |  |
|  | | 1. New Business | |  |
|  | |  | |  |
|  | |  | |  |
|  | |  | |  |
|  | | 1. Next Meeting: | |  |